

North Sanpete Officer Contract

Congratulations!! You have been selected to be an officer in the North Sanpete FCCLA Chapter. This is both an honor and a privilege that brings with it great responsibility. We have extreme confidence in you, that is why you’ve been chosen! As a leader, you are held to a much higher standard. You are an example and an ambassador of FCCLA for our school and wherever we go in the State.

As an officer you agree to carry out the following duties:

* Attend weekly FCCLA meetings during flex each Wednesday
* First Wed. of the month is reserved for officer meeting. You must be there.
* Attend ALL chapter activities
* Attend Fall Leadership in September
* Help plan, prepare, decorate, and take down Preference Dance and all activities the week prior.
* Attend all STAR Event help nights
* Do a STAR event
* Attend area Competition in late January/ early February
* Attend State Competition in March or April
* Attend and participate in Closing Social

Your code of conduct is most important because you represent FCCLA. You will need to:

* Always positive and promoting FCCLA
* Fulfill the duties of your office
* Be an example
* Maintain a 2.5 GPA each quarter
* Keep up with school work—especially if missed because of FCCLA

How you dress says a lot about our organization. You will need to follow the dress code as explained:

* Chapter activities: FCCLA shirt
* Official Area and State Meetings:
  + White, black or red collar button-up shirt or polo
  + Black or khaki dress pants/skirt (not to be higher than 2” above the knee)
  + Dress socks or nylons/tights (no white socks with black pants—yuck)
  + Nice black shoes

Please read the following with your parent/guardian and initial in the appropriate place:

Student Parent/Guardian

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ I understand I will need to pay the Affiliation dues of $20.00.

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ I understand and commit to follow the above duties as outlined.

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ I understand that I am responsible to pay for meals when we attend Fall

Leadership and State Conference. (Rooms and registration fees will be paid for by our Chapter)

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ I understand that if I do not fulfill my duties as an officer, my adviser can

initiate the process of my removal from office at any time.

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ I will be to all required meetings. I will discuss with the adviser 2 days in

advance regarding the need to be absent. (“I was assigned for flex” must be discussed with the adviser!)

\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ I understand I may have to purchase clothing to meet the organizations dress

code.

I have read and understand the information required for being an officer and will carry out all my duties and responsibilities as outlined in this contract.

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Officer Signature

I have reviewed this contract with my son/daughter. I will support my son/daughter in carrying out the above responsibilities and commitments.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature

**Warning Contract**

There are many obligations, expectations, and/or behaviors that are required of all officers of North Sanpete FCCLA. Up to this point, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has not fulfilled one or all of the outlined expectations. This contract is an attempt to rectify the situation. This contract has been made because previous verbal attempts by the advisers to remedy the situation have failed.

The following are different reasons that an officer can be removed from office. The check marks next to the specific reasons indicate where the officer has not been fulfilling their duties as well as an explanation as to why they were marked by the advisors.

\_\_\_\_\_ The officer missed multiple Wednesday officer meetings (with *or* without prior communication).

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\_\_\_\_\_ The officer has missed chapter activities (with *or* without prior communication).

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\_\_\_\_\_ The officer has not maintained the level of professionalism necessary to represent North Sanpete FCCLA and Utah FCCLA adequately.

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\_\_\_\_\_ The officer has not maintained the proper dress code at meetings, activities, conferences, and/or other FCCLA functions.

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\_\_\_\_\_ The officer did not attend the Fall Leadership Conference in September.

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\_\_\_\_\_ The officer did not participate in the Area Conference in January/February.

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\_\_\_\_\_ The officer did not participate in the State Leadership Conference in April.

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\_\_\_\_\_ The officer did not help with Preference.

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\_\_\_\_\_\_ The officer did not maintain a 2.5 GPA.

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\_\_\_\_\_\_ The officer did not fulfill their duties as outlined or did not carry out special assignments that were asked of them.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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We have completed this form accurately and truthfully. We are of the same mind regarding the officer and what has transpired. We want to see the student continue as an officer of North Sanpete FCCLA, but only if corrective measures have been taken.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_

Auralee Brooks

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JoDee Black

I have read the contract and understand why this action is being taken. This contract constitutes the last chance for me to remedy the situation(s). I understand that if I break this contract in any way, it will result in me being removed as an officer of North Sanpete FCCLA.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_

Officer Signature

I have reviewed this contract with my son/daughter. I will support him/her in correcting the actions that will enable them to continue as an officer for North Sanpete FCCLA.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature